

General Operations Assistant / Officer

JOB PROFILE SUMMARY

We are currently looking to hire General Operations officers/ Assistant (Banking Operations) to support the day-to-day transactions and tasks within our Operations department.

DUTIES & RESPONSIBILITIES

Candidates should possess the following prerequisite competencies and experience:

- Excellent understanding of the usage of the different SWIFT Payment Messages
- Ability to read and interpret correctly the various fields in SWIFT Payment Messages particularly MT 103 & MT 202
- Sound knowledge as to how to construct /format SWIFT MT 103 & 202
- Prior experience working with the SWIFT System and appreciates the controls required to mitigate the risk associated with missed/delayed and fraudulent payments
- Comprehensive understanding of the Finacle Core banking platforms

QUALIFICATIONS & SKILLS REQUIRED

- A Diploma/ Bachelor's Degree in a related field
- At least 3 years 'experience in a similar position
- Knowledge / experience in processing trade finance transaction required (Bills for collection & Letter of credit & Guarantees)
- Understand the full deal life cycle from inception in Front Office to confirmation, settlement and reconciliations in Treasury Back office
- Sound understanding of the Finacle Treasury System & Finacle Core banking platforms
- Well versed with construction and interpretation of the various fields which constitute the MT 3XX & MT 2XX Swift message types
- ACI Operations Certificate would constitute an advantage

The Company reserves the right to call only the best candidates to participate in the selection exercise and not to make any appointment following this advertisement.

Email us on talent@fcssl.com