

Vacancy: Team Leader

JOB PURPOSE

Reporting to the Head – Treasury, Trade & Payments Operations, the Team Leader’s primary role is to ensure the department’s activities, as listed below, are undertaken within the set control and procedures.

- Treasury operations
- Payments
- Trade finance
- Reconciliations

DUTIES & RESPONSIBILITIES

- Effectively communicate objectives and deadlines to team members
- Lead a team of Operations Officers and ensure even distribution of workload and accurate/ timely processing thereof within set cut off time
- Perform both verification and authorization of all transactions types submitted on systems
- Ensure activities are undertaken within the set control parameters and in line with laid down procedures
- Proactively explore ways and means to eliminate/automate mundane activities through optimum use of system functionalities/capabilities
- Contribute in creating an inspiring team environment with an open communication and collaborative culture
- Conduct team meetings to update members on best practices and continuing expectations; monitor team performance and report on metrics
- Contribute to team effort by accomplishing related results as needed
- Any other cognate duties as and when required

QUALIFICATIONS & COMPETENCIES REQUIRED

- At least an undergraduate qualification in any related field with a minimum of 7 years’ professional exposure in a similar environment
- Full understanding of and working experience on the systems used within the Group namely Finacle Core/Finacle Treasury and intellimatch
- Proven track record of being innovative and ability to efficiently lead a team
- Excellent communication and leadership skills and ability to work on own
- Receptive to both developmental and motivational feedback
- Strong planning and organisation skills with a problem-solving attitude

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Treasury Operations:

Thorough understanding of the plain vanilla products used in the treasury environment and their respective life cycles from input by Front Office to confirmation, settlement and reconciliations in the back office

Appreciate the risks associated with incorrect/untimely confirmation/settlements and the need to mitigate these through strict adherence to laid down controls and procedures.



Payments:

Thorough understanding of the mechanism & life cycle of the different payment types.
Ability to read /interpret/construct the content of the various SWIFT message types particularly those related to payments



Trade Finance:

Thorough understanding of the purpose, usage and life cycle of the different types of plain vanilla Trade Finance Products



Reconciliations:

Thorough understanding of the need to have a robust reconciliation process/mechanism

Interested applicants should send their CV together with a covering email to talent@fcssl.com.